

REQUEST FOR PROPOSALS  
DEMOLITION SERVICES FOR  
DAVID STREET STATION  
FOR THE CASPER DOWNTOWN DEVELOPMENT  
AUTHORITY

Date: February 10, 2016

Proposals are being requested from qualified contractors to remove and properly dispose of all structure, miscellaneous debris associated with structure, all foundations and slabs, and asphalt/parking lot materials at the specified site of the proposed David Street Station project.

**Such proposals will be received by the Casper Downtown Development Authority, 234 South David, Casper, Wyoming, until 5:00 p.m., Local time, March 3, 2016.**

PROJECT DESCRIPTION.

The project consists of the following work on the South side of W. Yellowstone Highway between David Street and Ash Street. The Contractor shall provide all labor, materials and work to properly and timely perform the following:

- Remove buildings, foundations systems, sidewalks, pavements, trees, shrubs, irrigation, fences, site signage, parking bumpers, other site improvements, in entirety, located at the following addresses: 234 S. David, 226 S. David, 255 W. Yellowstone Highway.
- Remove all debris from site and properly dispose of same.
- No materials from demolition services can be used as backfill; **new fill** that has been screened and free of debris/materials is mandatory. New fill shall be structural fill approved by the owner prior to placement.
- All filled areas shall be compacted to 95% minimum dry density with a moisture content of +/- 2% of optimum. Owner, at their expense, upon notification of contractor will commission moisture and compaction testing on filled areas to confirm specifications have been met. Failing tests for either compaction or moisture shall result in contractor correcting the failing areas at no additional cost to the owner, including the fee of the owners designated engineering firm to retest, until specifications are met.
- Contractor shall be responsible for all utility disconnections. Water and sewer services shall be capped and plugged at the curbstop locations. Dry utility lines should be abandoned up to the main lines in the alley.
- Contractor shall prepare and maintain a Storm Water Pollution Prevention Plan per WDEQ and City of Casper requirements. Contractor will be responsible for implementing and maintaining the plan during the demolition.
- Contractor is responsible for all temporary fencing during time of performance and shall be removed when job is complete.
- Removal of dead tree, including trunk and root system, shall be included in price.
- Property is to be graded to a level condition and free of debris.
- The contractor is responsible for all notifications and fees, including dumping fees, associated with demolition.
- Contractor is responsible for compliance with all local, state, and federal laws.

- Asbestos Testing and Removal to be conducted by others.

A Pre Bid Conference will be held on February 25, 2016, 4:00 pm, at the offices of the Downtown Development Authority located at 234 S. David. Please call 307-235-6710 for directions.

Attendance at the pre bid conference is mandatory for Contractors who wish to be considered qualified and/or responsible.

Bids are to be addressed and mailed or delivered to the Casper Downtown Development Authority, 234 S. David, Casper, WY 82601. All bids shall be identified on the exterior of a sealed envelope with the information required by law, including the name of the project and the bidder's name, address, license number, expiration date, and classification. All submissions must contain three (3) copies.

### TIMETABLE

Following is the tentative timetable for this RFP:

1.	Mandatory Walk-Thru	February 25, 2016
2.	Proposal Due:	March 3, 2016
3.	Contract Award Date:	March 10, 2016
4.	Contract Start Date:	March 24, 2016
5.	Completion of Services:	May 3, 2016

The submittal of a proposal will be considered a representation that the Contractor has the ability to fully perform according to this or a similar schedule.

### SELECTION.

The selection of the contracting firm will be based upon project team qualifications, team management/organization, demonstrated experience, willingness to meet time requirements, and cost.

In making a proposal, the Consultant hereby certifies that he has reviewed this RFP and is familiar with all conditions contained therein.

DDA staff will review all proposals. Final selection of the contractor will be made by the DDA Board of Directors.

### GENERAL.

#### A. Additional Information.

The Contractor shall submit three (3) copies of the proposal. In addition to the items addressed in the Scope of Services, the following information relating to the qualifications of the Contractor is required.

1. Your firm's name, address, and telephone number.
2. Types of services which your firm is qualified to provide.
3. Names of your firm's key personnel, the experience of each available for this project, each key personnel's proposed work load and availability towards this project.
4. Number and type of current projects for which your firm is involved in and associated timelines.
5. Recent list of your firm's completed projects most similar to this project, including key contacts and references, approximate budget, and other pertinent information.

B. Addendum or Supplement to Request for Proposal.

In the event that it becomes necessary to revise any of this Request for Proposal (RFP), an Addendum to this RFP will be provided to each Contractor. The DDA reserves the right to change submission date(s) for any reason, including an Addendum or Supplement to the RFP.

C. Late Proposals.

Late proposals will not be accepted. It is the responsibility of the Contractor to ensure that the proposal arrives prior to 5:00 p.m., Local Time, Thursday, March 3, 2016.

D. Rejection of Proposals.

The DDA reserves the right to reject any or all submissions, and to waive informalities and minor irregularities in submissions received, and to accept any portion of a proposal or all items if deemed in the best interest of the DDA.

E. Response Material Ownership.

All material submitted regarding this RFP becomes the property of the DDA and will only be returned to the Contractor at the DDA's option. Responses may be reviewed by any person after the final selection has been made. The DDA has the right to use any or all ideas presented in reply to this request. Disqualification of a Contractor does not eliminate this right.

F. Incurring Costs.

The DDA is not liable for any costs incurred by the Contractor prior to issuance and execution of an agreement, contract, or purchase order.

G. Acceptance of Proposal Content.

The contents of the proposal of the successful Contractor may become contractual obligations if the DDA wishes to execute a contract based on the submitted proposal. Failure of the successful Contractor to accept these obligations in a purchase agreement, purchase order, contract, or similar instrument may result in cancellation of the award, and such Contractor may be removed from future solicitations.

H. Reference Checks.

The DDA reserves the right to contact any reference or any client listed in the documents for information which may be helpful to the DDA in evaluating the Contractor's performance on previous assignments.

I. Bid Guaranty.

All Bidders shall be required to accompany each bid with a bid bond or if the bid is one hundred fifty thousand dollars (\$150,000.00) or less, any other form of bid guarantee equal to at least five percent (5%) of the total bid amount. The bid guarantee shall be forfeited as liquidated damages if the bidder, upon the letting of the contract to him, fails to enter into the contract within thirty (30) days after it is presented to him for that purpose or fails to proceed with the performance of the contract.

